

SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Monday, 3rd September, 2012 at 10.00 am

(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)

MEMBERSHIP

Councillors

- S Bentley - Weetwood;
- J L Carter - Adel and Wharfedale;
- N Dawson - Morley South;
- P Grahame (Chair) - Cross Gates and Whinmoor;
- R Grahame - Burmantofts and Richmond Hill;
- J Hardy - Farnley and Wortley;
- A Lowe - Armley;
- C Macniven - Roundhay;
- R Wood - Calverley and Farsley;

Please note: Certain or all items on this agenda may be recorded

Agenda compiled by:
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:- No exempt items on this agenda.</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATIONS OF INTEREST

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notifications of substitutes.

6

MINUTES OF THE PREVIOUS MEETING

To confirm as a correct record, the minutes of the previous meeting held on 23rd July 2012

(Copy attached)

1 - 4

7

GAMBLING ACT 2005 STATEMENT OF LICENSING POLICY

To consider a report of the Head of Scrutiny and Member Development on the current Gambling Act 2005 Statement of Licensing Policy 2010 - 2012.

(Report attached)

5 - 50

8		<p>PEOPLE PLAN - QUARTER 1 2012/13</p> <p>To consider a report of the Chief Officer (HR) on progress against the People Plan 2012/13 at the end of Quarter 1 2012/13</p> <p>(Report attached)</p>	51 - 64
9		<p>AGENCY WORKERS AND OVERTIME</p> <p>To consider a report of the Chief Officer (HR) which sets out details of how agency workers and overtime contribute to the delivery of services and proposals as to how it may be improved.</p> <p>(Report attached)</p>	65 - 80
10		<p>2012/13 QUARTER 1 PERFORMANCE REPORT</p> <p>To consider a report of the Assistant Chief Executive (Customer Access and Performance) / Director of Resources summarising the Quarter 1 Performance Data for 2012/13 relevant to this Scrutiny Board</p> <p>(Report attached)</p>	81 - 106
11		<p>QUESTIONS TO THE LEADER OF COUNCIL</p> <p>To consider a report of the Head of Scrutiny and Member Development on the Board engaging with the Leader on matters falling within his portfolio</p> <p>(Report attached)</p>	107 - 108
12		<p>FINANCIAL HEALTH MONITORING 2012/13 - FIRST QUARTER REPORT</p> <p>To consider a report of the Head of Scrutiny and Member Development on the Council's Financial Performance after three months of the 2012/13 financial year.</p> <p>(Report attached)</p>	109 - 134

13

WORK SCHEDULE

135 -
210

To consider a report of the Head of Scrutiny and Member Development on the Board's draft work schedule, together with the latest Executive Board minutes and Forward Plan

(Report attached)

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DATE AND TIME OF NEXT MEETING

To note that the next meeting will take place on Monday 15th October 2012 at 10.00am in the Civic Hall, Leeds (Pre – Meeting for Board Members at 9.30am)